རྒྱལ་ཡོངས་གྲུབ་སྨན་ཁང་།
རྒྱལ་ཡོངས་གྲུབ་ཀྱབས་ཅོག་ཁེ་བ། གསོ་བ་ཇུག་ཁབ།
NATIONAL TRADITIONAL MEDICINE HOSPITAL
NATIONAL CENTRE FOR TRADITIONAL MEDICINE SERVICES
MINISTRY OF HEALTH, THIMPHU: BHUTAN

Daily Cleaning Log

Form No: NTMH/IPC-04

Month/Year……..Department/Unit/Ward/Office……

Date	8:00 AM – 9:00 AM [Morning]				2:00 PM – 3:00 PM [Evening]				7:00 PM – 8:00 PM [Night]			
	Cleaning (✓ or X)	Cleaner's Name	Acceptable (✓) Unacceptable(X)	Verifying Staff (Name/Sign)	Cleaning (✓ or X)	Cleaner's Name	Acceptable (✓) Unacceptable(X)	Verifying Staff (Name/Sign)	Cleaning (✓ or X)	Cleaner's Name	Acceptable (✓) Unacceptable(X)	Verifying Staff (Name/Sign)

If the designated area is cleaned, then put a tick (✓) mark else a cross((X) mark in the "Cleaning" Column. If the cleaning is done properly(acceptable) put a tick (✓) mark else cross(X) for unacceptable cleaning; remark here if unacceptable. The cleaning time is not limited to the above schedule, hence cleaner must do the frequent monitoring rounds & do the cleaning whenever and wherever necessary and reflect a different time in the date column counter signed by the supervisor.